

The Admissions Process

HOW TO APPLY

The Quarry Lane School is known for academic excellence. Its faculty strives to provide every child with an educational program that establishes high achievement levels. It is designed to stimulate intellectual curiosity, creativity, and physical well being as well as to provide a strong sense of morals, ethics, and positive self-image.

The Quarry Lane School does not discriminate on the basis of religion, color, national or ethnic origin, gender or to all rights and privileges, programs, and activities available to students. It does not discriminate in the administration of educational policies, athletic programs, financial aid programs or any other school-administered program. The school retains the right to dismiss any student if the school, in its sole discretion, determines that the welfare of the child or the school requires such dismissal.

Application Procedures and Checklist– *Middle and Upper School*

APPLICATION FORMS, PARENT STATEMENT, APPLICANT STATEMENT AND ESSAY, AND APPLICATION FEE

- Parents** complete the Application and Parent Statement and return it with the non-refundable \$75.00 application fee. This application fee does not include the testing fee, this fee will be paid through ISEE.
- Applicants** complete the Applicant Statement and Essay, in your own handwriting, as neatly as possible.

PARENT INTERVIEW – *OPTIONAL*

- A parent interview with a school administrator must be arranged through the Admissions Office.

Date _____ and Time _____

SCHOOL RECORDS

- Give the Transcript Release Form to the applicants **current** school. Copies of the previous two years report cards and standardized test scores need to be mailed directly to The Quarry Lane School. Please mail records to the Office of Admissions, 6363 Tassajara Rd., Dublin, CA 94568.

RECOMMENDATIONS

- Give the Teacher Recommendation forms to the applicants current English and Math teacher, and Guidance Counselor or Principal. Also, provide a stamped return envelope to assure the forms are mailed directly to The Office of Admissions, The Quarry Lane School, 6363 Tassajara Rd., Dublin, CA 94568.

TESTING

- Register to take the ISEE (Independent School Entrance Examination) from the Educational Records Bureau. You should register for the ISEE *at least* three weeks prior to the test date you have chosen. Have the scores sent to The Office of Admission, The Quarry Lane School.

Date _____ and Time _____

APPLICANT INTERVIEW

- Applicants will be required to shadow a Quarry Lane student, attending classes and lunch. This visit will also incorporate an interview with a member of the Admissions Committee. Please register for an interview early as shadow days are limited.

Date _____ and Time _____

***It is the parent's responsibility to supply all of the information required for the admissions process. No decisions on admissions can be made with out having received these documents.**

Enrollment Procedures

THE ADMISSIONS DECISION

- Admissions decisions are made by a committee of staff and faculty.
- Admissions decisions are mailed with enrollment contract and tuition information.
- Due to the advanced curriculum at Quarry Lane, the Admissions Committee may make recommendations for additional enrichment that would be mandatory for enrollment in the school.

PROCEDURE AFTER ACCEPTANCE

- Return the enrollment contract with the non-refundable \$1,500 deposit. The contract and deposit must be returned within one week to reserve the open space for your child. Mid-year transfers must complete enrollment contract and return deposit before the first day of attendance.

The Quarry Lane School

APPLICATION FOR ADMISSION

APPLICANT INFORMATION

FULL NAME _____
PREFERRED NAME _____ GENDER: MALE FEMALE
STREET ADDRESS _____
CITY _____ STATE _____ ZIP _____ COUNTRY _____
PHONE _____ E-MAIL _____ FAX _____
DATE OF BIRTH _____ PLACE OF BIRTH _____ CITIZENSHIP _____
SOCIAL SECURITY NO. _____ ETHNIC OR RACIAL BACKGROUND (OPTIONAL) _____

APPLYING FOR GRADE _____ FOR THE ACADEMIC SCHOOL YEAR _____

FAMILY INFORMATION

FIRST PARENT NAME _____ DAYTIME PHONE _____
STREET ADDRESS _____
CITY _____ STATE _____ ZIP _____ COUNTRY _____
MAILING ADDRESS (IF DIFFERENT) _____
HOME PHONE _____ E-MAIL _____ FAX _____
OCCUPATION _____ NAME OF COMPANY _____
BUSINESS ADDRESS _____
CITY _____ STATE _____ ZIP _____ COUNTRY _____

SECOND PARENT NAME _____ DAYTIME PHONE _____
STREET ADDRESS _____
CITY _____ STATE _____ ZIP _____ COUNTRY _____
MAILING ADDRESS (IF DIFFERENT) _____
HOME PHONE _____ E-MAIL _____ FAX _____
OCCUPATION _____ NAME OF COMPANY _____
BUSINESS ADDRESS _____
CITY _____ STATE _____ ZIP _____ COUNTRY _____

STUDENT LIVES WITH FATHER MOTHER BOTH OTHER _____

WHO WILL HAVE FINANCIAL RESPONSIBILITY? FATHER MOTHER BOTH OTHER _____

TO WHOM SHOULD CORRESPONDENCE BE SENT? _____

THE QUARRY LANE SCHOOL, OFFICE OF ADMISSIONS

3750 BOULDER STREET, PLEASANTON, CALIFORNIA 94566 (925) 846-9400

6363 TASSAJARA ROAD, DUBLIN, CALIFORNIA 94568 (925) 829-8000

SIBLINGS

NAME _____ AGE _____ CURRENT SCHOOL _____ GRADE _____
NAME _____ AGE _____ CURRENT SCHOOL _____ GRADE _____
NAME _____ AGE _____ CURRENT SCHOOL _____ GRADE _____

PRESENT SCHOOL INFORMATION

PRESENT SCHOOL NAME _____
PRESENT GRADE _____ DATES OF ATTENDANCE _____
MAILING ADDRESS _____
CITY _____ STATE _____ ZIP _____ COUNTRY _____
PHONE _____ FAX _____

INTERNATIONAL APPLICANTS ONLY

WILL THIS APPLICANT REQUIRE AN I-20 FORM TO APPLY FOR A UNITED STATES VISA? YES NO
IF YES, LIST THE APPLICANT'S NAME AS IT SHOULD APPEAR ON THE I-20 FORM _____
WHAT LANGUAGE IS SPOKEN IN THE HOME? _____
IN THE PAST TWO YEARS OF THE APPLICANT'S EDUCATION, HAS ENGLISH BEEN THE PRIMARY LANGUAGE OF INSTRUCTION? YES NO
NAME OF LOCAL GUARDIAN _____
RELATIONSHIP TO THE STUDENT _____
MAILING ADDRESS _____
CITY _____ STATE _____ ZIP _____ COUNTRY _____
PHONE _____ FAX _____

STATEMENT OF CONFIDENTIALITY

It is the policy of The Quarry Lane School that all information received regarding a candidate's application for admission will be treated with complete confidentiality. Only authorized school personnel have access to this information and then only to the extent that the information is relevant to placement decisions. Information received within the scope of this policy is not disclosed to the applicant or the applicant's family.

It is understood that the tuition at Quarry Lane School is charged on an annual basis. Should the applicant withdraw or be dismissed, the below individual(s) will be responsible for the tuition in its entirety.

I (We) hereby state the information contained wherein is true and complete. I (We) hereby apply to The Quarry Lane School and give my/our permission for evaluation testing.

Enclosed is my non-refundable application fee. **JrK-5th \$125 (Includes Testing Fee)** **6th-12th \$75 (Testing fee paid through ISEE.)**

Signature of Parent(s)/Guardian(s):

Signature Date

Signature Date

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The Quarry Lane School

PARENT STATEMENT

PARENT STATEMENT

WHY WOULD YOU LIKE YOUR CHILD TO ATTEND QUARRY LANE SCHOOL?

PLEASE COMMENT ON YOUR CHILD'S ACADEMIC STRENGTHS AND WEAKNESSES.

PLEASE DESCRIBE ANY CIRCUMSTANCES, WHICH HAVE AFFECTED OR MAY AFFECT YOUR CHILD'S ACADEMIC PERFORMANCE, PARTICIPATION IN SCHOOL EVENTS, OR ATTENDANCE IN SCHOOL, (E.G. FREQUENT MOVES/ CHANGES IN SCHOOLS, SEPARATION OF A SIGNIFICANT PERSON IN THE FAMILY, DISCIPLINARY ACTIONS, SERIOUS ILLNESS, AND LEARNING DISABILITY).

HAS THE APPLICANT ANY HISTORY OF PHYSICAL OR EMOTIONAL CONDITION WHICH HAS REQUIRED PROFESSIONAL ATTENTION OR WHICH MIGHT REQUIRE SPECIAL ATTENTION? _____ IF YES, PLEASE EXPLAIN.

HAS THE APPLICANT SKIPPED OR REPEATED A GRADE? _____ IF YES PLEASE GIVE THE GRADE AND EXPLAIN.

WHAT MORE WOULD YOU LIKE US TO KNOW ABOUT YOUR CHILD?

WHAT LANGUAGES ARE SPOKEN AT HOME?

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PLEASE LIST THE NAMES OF THE CURRENT TEACHERS AND SCHOOL COUNSELOR OR PRINCIPAL WHO WILL BE COMPLETING THE RECOMMENDATION FORMS. GRADE 6-12; LIST CURRENT ENGLISH AND MATH TEACHERS. IF THE APPLICANT HAS THE SAME TEACHER FOR ENGLISH AND MATH, THEN THE SECOND RECOMMENDING TEACHER SHOULD BE ANOTHER TEACHER THAT KNOWS THE APPLICANT WELL.

ENGLISH TEACHER: _____

NAME

PHONE

MATH TEACHER: _____

NAME

PHONE

PRINCIPAL/COUNSELOR: _____

NAME

PHONE

PLEASE LIST ANY FRIENDS OR RELATIVES WHO HAVE ATTENDED QUARRY LANE SCHOOL.

PLEASE NOTE OTHER SCHOOLS YOUR CHILD MAY BE APPLYING TO IN ADDITION TO QUARRY LANE.

I (We) hereby state the information contained wherein is true and complete. I/We have not knowingly omitted any pertinent information regarding my child's academic, medical, or behavioral history.

Signature of Parent(s)/Guardian(s):

Signature Date

Signature Date



Thank you for applying to the Quarry Lane School.

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The Quarry Lane School

APPLICANT STATEMENT AND ESSAY

APPLICANT STATEMENT

DATE _____

PRINT FULL NAME _____
LAST MIDDLE FIRST

NICK-NAME _____ FEMALE MALE APPLYING FOR GRADE _____

AGE _____ DATE OF BIRTH _____

PLEASE WRITE ABOUT YOUR INVOLVEMENT IN ANY OF THE ACTIVITIES LISTED BELOW BEING AS SPECIFIC AS POSSIBLE. YOU ARE NOT EXPECTED TO BE INVOLVED WITH ALL THE ACTIVITIES BELOW, BUT ONLY THOSE YOU HAVE TAKEN AN ACTIVE INTEREST IN.

ART: _____

ATHLETICS: _____

COMMUNITY SERVICE: _____

DRAMA: _____

FAMILY RESPONSIBILITIES: _____

MATH AND SCIENCE: _____

MUSIC: _____

PLEASE LIST ANY ADDITIONAL ACTIVITIES AND HOBBIES YOU ARE CURRENTLY INVOLVED IN. _____

PLEASE LIST ACTIVITIES AND CLASSES YOU ARE INTERESTED IN TAKING WHILE ATTENDING QUARRY LANE.

The Quarry Lane School

2009-2010 TUITION AND FEE SCHEDULE

ANNUAL TUITION *(No sibling discount will be given.)*

Jr. Kindergarten	\$11,172.00
Kindergarten	\$11,865.00
First through Fifth Grade	\$13,854.75
Sixth through Eighth Grade	\$15,073.00
Ninth through Twelfth Grade	\$19,383.00

APPLICATION & TESTING FEE

Jr. Kindergarten through Fifth	\$125.00 <i>(due with application)</i>
Sixth through Twelfth	\$75.00 <i>(due with application, testing fee paid through ISEE)</i>
International Applicants	\$150.00 <i>(due with application, testing fee paid through ISEE)</i>

REGISTRATION FEE

Yearly Registration fee	\$100.00
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DEPOSITS (all deposits are credited toward the tuition balance)

\$1,500 - due upon enrollment

\$1,500 - due April 1, 2009

\$1,500 or tuition balance due June 1, 2009

If a student enrolls after June 1st, all deposits are due upon enrollment

PAYMENT OPTIONS

- **Lump Sum Plan** - After initial enrollment deposit is made, an additional deposit is due April, 2009. The non-refundable tuition balance is due June 1, 2009.
- **Multiple Payment Plan** - After initial enrollment deposit is made, two additional deposits are due: April 1, 2009 and June 1, 2009. Nine equal, non-refundable monthly payments of the tuition balance plus a service charge of 10% on the remaining balance will be made August 1, 2009 - April 1, 2010.
- **Tuition Refund Plan** - Premium rate, 3.5% of the annual tuition, is due upon enrollment. This plan is optional if parents choose the Lump Sum Payment Plan.

ADDITIONAL FEES

■ DAY CAMP (BEFORE AND AFTER SCHOOL CARE)

(Before and after school care available from 7 a.m. to 6 p.m., fees vary depending on schedule.)

7 a.m. to 4 p.m. \$199/mo

7 a.m. to 5 p.m. \$299/mo

7 a.m. to 6 p.m. \$399/mo

■ Holiday Camp \$35 *(students registered in Day Camp)*

\$40 *(students not registered in Day Camp)*

■ BOOK AND SUPPLY FEES

Jr. Kindergarten and Kindergarten \$400.00

First through Fifth \$450.00

Sixth through Eighth \$750.00

■ ACTIVITY FEE

High School \$500.00

All Tuition and Fees are Non-refundable and Non-transferable

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The Quarry Lane School

ENGLISH TEACHER RECOMMENDATION

ENGLISH TEACHER'S EVALUATION FORM

(CONFIDENTIAL)

APPLICATION FOR MIDDLE / UPPER SCHOOL ADMISSION

PLEASE MAIL TO: OFFICE OF ADMISSIONS, 6363 TASSAJARA RD., DUBLIN, CA 94568

APPLICANT:

PLEASE PRINT OR TYPE. FILL IN **BEFORE** GIVING TO YOUR CURRENT ENGLISH TEACHER.

APPLICANT NAME _____

MAILING ADDRESS _____

PRESENT SCHOOL NAME _____

MAILING ADDRESS _____

PHONE _____

TEACHER:

WE WOULD APPRECIATE YOUR ANSWERING THE FOLLOWING QUESTIONS. WHENEVER POSSIBLE, GIVE EXAMPLES THAT ILLUSTRATE YOUR STATEMENTS. THIS FORM WILL BE STRICTLY CONFIDENTIAL; WE WILL NOT SHARE IT WITH THE APPLICANT OR HIS/HER PARENTS. PLEASE RETURN THE COMPLETED FORM AS SOON AS POSSIBLE TO THE QUARRY LANE SCHOOL.

PLEASE DESCRIBE BRIEFLY THE ENGLISH COURSE(S) IN WHICH YOU HAVE TAUGHT THE APPLICANT.

SEMESTER OR QUARTER GRADE: _____

WHAT ARE THE FIRST FEW WORDS THAT COME TO MIND TO DESCRIBE THIS STUDENT?

WHAT DO YOU SEE AS THE APPLICANT'S STRENGTHS?

IN WHAT AREAS MIGHT SHE/HE NEED TO IMPROVE?

IS THE APPLICANT LIKELY TO THRIVE AND BE FULFILLED IN AN ACADEMICALLY DEMANDING SCHOOL?

IS THE APPLICANT'S PRESENCE IN A CLASS A HELP OR HINDRANCE TO HIS/HER CLASSMATES? HOW?

DOES THE APPLICANT EXHIBIT ANY BEHAVIORS THAT SHOULD BE OF CONCERN TO THE ADMISSIONS COMMITTEE?

PLEASE RATE THE APPLICANT IN THE FOLLOWING CATEGORIES:

	POOR	FAIR	GOOD	EXCELLENT	OUTSTANDING
Ability to work in a group					
Accepts Criticism					
Achievement					
Critical Thinking Skills					
Effort					
Integrity					
Leadership Potential					
Maturity					
Motivation					
Organize and Communicate Ideas					
Peer Group Acceptance					
Reading Ability					
Relationship with teachers					
Shows concern for others					
Study Habits					
Works Independently					
Writing Ability					

I WOULD HIGHLY RECOMMEND RECOMMEND RECOMMEND WITH RESERVATIONS

ADDITIONAL COMMENTS:

MAY WE CONTACT YOU IF WE HAVE ANY FURTHER QUESTIONS? _____

EMAIL _____ PHONE _____

PLEASE PRINT FULL NAME _____

SIGNATURE _____ DATE _____

The Quarry Lane School

MATH TEACHER RECOMMENDATION

MATH TEACHER'S EVALUATION FORM

(CONFIDENTIAL)

APPLICATION FOR MIDDLE / UPPER SCHOOL ADMISSION

PLEASE MAIL TO: OFFICE OF ADMISSIONS, 6363 TASSAJARA RD., DUBLIN, CA 94568

APPLICANT:

PLEASE PRINT OR TYPE. FILL IN **BEFORE** GIVING TO YOUR CURRENT MATH TEACHER.

APPLICANT NAME _____

MAILING ADDRESS _____

PRESENT SCHOOL NAME _____

MAILING ADDRESS _____

PHONE _____

TEACHER:

WE WOULD APPRECIATE YOUR ANSWERING THE FOLLOWING QUESTIONS. WHENEVER POSSIBLE, GIVE EXAMPLES THAT ILLUSTRATE YOUR STATEMENTS. THIS FORM WILL BE STRICTLY CONFIDENTIAL; WE WILL NOT SHARE IT WITH THE APPLICANT OR HIS/HER PARENTS. PLEASE RETURN THE COMPLETED FORM AS SOON AS POSSIBLE TO THE QUARRY LANE SCHOOL.

PLEASE DESCRIBE BRIEFLY THE MATH COURSE(S) IN WHICH YOU HAVE TAUGHT THE APPLICANT.

SEMESTER OR QUARTER GRADE: _____

WHAT ARE THE FIRST FEW WORDS THAT COME TO MIND TO DESCRIBE THIS STUDENT?

WHAT DO YOU SEE AS THE APPLICANT'S STRENGTHS?

IN WHAT AREAS MIGHT SHE/HE NEED TO IMPROVE?

IS THE APPLICANT LIKELY TO THRIVE AND BE FULFILLED IN AN ACADEMICALLY DEMANDING SCHOOL?

IS THE APPLICANT'S PRESENCE IN A CLASS A HELP OR HINDRANCE TO HIS/HER CLASSMATES? HOW?

DOES THE APPLICANT EXHIBIT ANY BEHAVIORS THAT SHOULD BE OF CONCERN TO THE ADMISSIONS COMMITTEE?

PLEASE RATE THE APPLICANT IN THE FOLLOWING CATEGORIES:

	POOR	FAIR	GOOD	EXCELLENT	OUTSTANDING
Ability to work in a group					
Accepts Criticism					
Achievement					
Critical Thinking Skills					
Effort					
Integrity					
Leadership Potential					
Maturity					
Motivation					
Organize and Communicate Ideas					
Peer Group Acceptance					
Reading Ability					
Relationship with teachers					
Shows concern for others					
Study Habits					
Works Independently					
Writing Ability					

I WOULD HIGHLY RECOMMEND RECOMMEND RECOMMEND WITH RESERVATIONS

ADDITIONAL COMMENTS:

MAY WE CONTACT YOU IF WE HAVE ANY FURTHER QUESTIONS? _____

EMAIL _____ PHONE _____

PLEASE PRINT FULL NAME _____

SIGNATURE _____ DATE _____

The Quarry Lane School

PRINCIPAL/COUNSELOR RECOMMENDATION

PRINCIPAL/COUNSELOR EVALUATION FORM

(CONFIDENTIAL)

APPLICATION FOR MIDDLE / UPPER SCHOOL ADMISSION

PLEASE MAIL TO: OFFICE OF ADMISSIONS, 6363 TASSAJARA RD., DUBLIN, CA 94568

APPLICANT:

PLEASE PRINT OR TYPE. FILL IN **BEFORE** GIVING TO YOUR CURRENT PRINCIPAL/COUNSELOR.

APPLICANT NAME _____

MAILING ADDRESS _____

PRESENT SCHOOL NAME _____

MAILING ADDRESS _____

PHONE _____

PRINCIPAL/COUNSELOR:

WE WOULD APPRECIATE YOUR ANSWERING THE FOLLOWING QUESTIONS. WHENEVER POSSIBLE, GIVE EXAMPLES THAT ILLUSTRATE YOUR STATEMENTS. THIS FORM WILL BE STRICTLY CONFIDENTIAL; WE WILL NOT SHARE IT WITH THE APPLICANT OR HIS/HER PARENTS. PLEASE RETURN THE COMPLETED FORM AS SOON AS POSSIBLE TO THE QUARRY LANE SCHOOL.

FOR HOW LONG AND IN WHAT CONTEXT HAVE YOU KNOWN THIS STUDENT.

PLEASE COMMENT ON THIS APPLICANTS SPECIAL INTERESTS, TALENTS, AND ABILITIES.

WHAT DO YOU SEE AS THE APPLICANT'S STRENGTHS?

IS THE APPLICANT LIKELY TO THRIVE AND BE FULFILLED IN AN ACADEMICALLY DEMANDING SCHOOL?

WHICH WORDS BEST DESCRIBE THE PARENTS IN REGARD TO THEIR CHILD?

SHOULD THE ADMISSIONS COMMITTEE BE AWARE OF ANY FACTORS THAT HAVE HAD AN IMPACT ON THIS STUDENTS ACADEMIC OR SOCIAL PROGRESS TO DATE?

DOES THE APPLICANT EXHIBIT ANY BEHAVIORS THAT SHOULD BE OF CONCERN TO THE ADMISSIONS COMMITTEE?

PLEASE RATE THE APPLICANT IN THE FOLLOWING CATEGORIES:

	POOR	FAIR	GOOD	EXCELLENT	OUTSTANDING
Ability to work in a group					
Accepts Criticism					
Achievement					
Critical Thinking Skills					
Effort					
Integrity					
Leadership Potential					
Maturity					
Motivation					
Organize and Communicate Ideas					
Peer Group Acceptance					
Reading Ability					
Relationship with teachers					
Shows concern for others					
Study Habits					
Works Independently					
Writing Ability					

I WOULD HIGHLY RECOMMEND RECOMMEND RECOMMEND WITH RESERVATIONS

ADDITIONAL COMMENTS:

MAY WE CONTACT YOU IF WE HAVE ANY FURTHER QUESTIONS? _____

EMAIL _____ PHONE _____

PLEASE PRINT FULL NAME _____

SIGNATURE _____ DATE _____

The Quarry Lane School

TRANSCRIPT RELEASE REQUEST

TRANSCRIPT RELEASE REQUEST

DATE _____

REGISTRAR:

PLEASE SEND COPIES OF STUDENT FILES FOR THE FOLLOWING STUDENT:

STUDENT'S NAME: _____

CURRENT GRADE _____ BIRTH DATE _____

PLEASE INCLUDE COPIES OF THE FOLLOWING:

OFFICIAL TRANSCRIPT OF GRADES FOR THE LAST TWO YEARS

ALL AVAILABLE TEST SCORES FOR THE LAST TWO YEARS

PARENT SIGNATURE

DATE

PLEASE MAIL RECORDS TO:

**ADMISSIONS OFFICE
THE QUARRY LANE SCHOOL
6363 TASSAJARA ROAD
DUBLIN, CA 94568**